



Yarranlea Primary School Parent and Student Handbook

Griffith University Mt. Gravatt Campus
176 Messines Ridge Road
Mount Gravatt Brisbane Q 4122

Website: <http://www.yarranlea.qld.edu.au>
Email: admin@yarranlea.qld.edu.au

Mobile: 0474 111 676



OUR VISION

Success with a SMILE:

SMALL

MULTI-AGE

INSPIRATIONAL

LEARNING

ENVIRONMENT



Dear Parents,

Yarranlea Primary School provides a unique learning environment. We are a small, student-focused school operating in a conventional classroom setting that tailors the Australian National Curriculum to enable personalised learning. Our teachers facilitate excellent social and educational outcomes relative to the unique skills and abilities of each student. Yarranlea is an independent organisation that values a learning partnership between students, their families and teachers, creating a community where we constructively work with each other to enable our students to believe in themselves and to achieve their potential.

We believe that our school must remain small so that every student builds strong relationships with their peers and teachers. We also believe that a multi-age school does not define a child's performance by chronology, but by their specific learning needs. This embodies a personalised learning experience. We also strive to inspire our children to reach beyond their own expectations. Yarranlea Primary School understands that to achieve their goals we must provide children with an inspirational learning environment that empowers them to meet the challenges of a rapidly changing world.

Yarranlea Primary School builds strong relationships so that children fulfill their potential.

Our multi-age school does not define a child by chronology, but by their unique qualities that thrive within a personalised learning experience.

Teacher quality and professionalism are linked to higher academic achievement, but the influence of good teachers goes further than good academic results. The best teachers enhance children's experience of school as well as increase their learning.

The evidence shows that when students have good relations with their teachers their performance and sense of belonging at school benefit. Part of the responsibility schools have to parents is to make a child's time at school a positive experience, regardless of their achievement level. Longitudinal studies confirm the significant difference a positive school experience can make - young people who enjoy being at school, enjoy learning and feel safe and secure are more likely to do well in all dimensions of their post school life.

Every parent, Principal and teacher know that schools are about more than academic outcomes — they are about personal growth, psychological and social development, the development of dispositions towards learning, and general wellbeing. Parents want their children to have a well-rounded education with a strong emphasis on learning life skills.

David Costin

PRINCIPAL

Dip.Ed., B.Ed., M.Ed., Cert. IV Train & Asses., TESOL Cert.

Our Teachers



David Costin

Teaching Principal

David has been teaching for 40 years. He has been fortunate to serve in most parts of the state of Queensland from Mt. Isa to Ipswich. In his teaching career he has attained the positions of Curriculum Adviser, Deputy Principal and Principal of both small schools and medium sized schools. He is passionate about small schools and believes they bring out the best in students.

David is a strong advocate for multi-age teaching and the integration of technology into the classroom.



Gemma Brown

Teacher – Higher Grade Specialist

Gemma is an experienced teacher who has taught from Prep to Grade 6. She has completed her teaching degree in Brisbane. While she is early childhood trained her teaching, experience has been in the middle to upper grades. She has been teaching for over 10 years within the Catholic School system. Within the school she does relief work, but does team teach with Mr. Costin.

Gemma has been responsible for the development of the C.A.R.E program within the school.



Karen Argus

Teacher – Higher Grade Specialist

Karen is an Experienced Senior Teacher who has worked across all education sectors, State, Catholic and now Independent for 25 years. She has taught in primary (K-6), secondary (7-12) and tertiary and has experience in leadership, teacher mentoring, learning support and classroom teaching in multi-age, composite, and straight classroom contexts. Karen has undertaken Masters level research into literacy, particularly writing, and pedagogy. She is the mum to triplet boys who have completed university and enjoys pickleball, netball, basketball and anything arty in her downtime.



Carmen Hooper

Teacher - Music Specialist

Carmen has over 20 years' experience as an Instrumental Music Teacher, working with both Primary and Secondary students. She has recently completed her Graduate Diploma in Teaching and Learning and so has now added the classroom dimension to her teaching repertoire.

Carmen believes that music has the power to positively influence young lives, and strategically utilises music as a means of connection for students in their discovery and learning. Though trained as a "classical" violinist, she is equally passionate about introducing students to as many musical genres as possible. Carmen believes that learning and fun are inextricably linked.



Rebecca Zouliou

Teacher

Bec has been an early years teacher for the past 2 and a half years. She undertook two practicums at Yarranlea Primary School working with the Year 2-6 students. After Bec finished her practicums at Yarranlea, she travelled to London to teach as an Early Years Teacher.

Before completing her teaching degree, Bec worked as a Childcare Lead Educator and Early Childhood Teacher in a long day-care service.

In the classroom, Bec provides learning through play and hands on learning experiences focusing on curriculum and social emotional learning in and outside the classroom.



Rebekah Woelz

Teacher

Rebekah Woelz has just completed her first year of teaching after receiving her Primary Education Teaching degree from Griffith University in mid-2020. Rebekah began her tertiary education journey studying Journalism; and has a keen interest for the art of writing. Rebekah completed her final university practicum at Yarranlea and has gained experience working across all our year levels.

Rebekah believes that learning should be fun and engaging, and that children engage best when a combination of teaching practices are used. Lessons, therefore, include a range of auditory, visual, and kinaesthetic learning experiences, combined with both written book work and the use of technology to achieve a set outcome. Rebekah believes in encouraging students to always try their best, and that creating a safe and supportive learning environment for all students is a fundamental aspect of student success in a classroom.



Stephanie Kennedy

Teacher Aide

Stephanie has spent the last 3 years working as a teacher aide in ages Prep to Grade 6 after 18 years working in Early Childhood Education and as a Centre Director.

This included developing strategies for holistic child inclusion, learning and wellbeing as well as supporting team members skill development and facilitation in this space.

She also focuses on environments for successful learning, strengths and interests based experiences, emotional regulation support practices and the inclusion of nature play for an overall “whole” education.

Our OSHC Administration



Maree Pooler

Outside School Hours Care Director/Coordinate/Nominated Supervisor

Maree has over 20 years’ experience in the Child Care Sector starting with Family Day Care, caring for multiple ages. Maree completed her Advanced Diploma in Children’s Services – Child Care and continued to care for School Age Children as her forte’. Maree completed her time in Family Day Care after 10 years and continued working with School Age children in OSHC Services. Within this time, she has renovated and established services working alongside several diverse communities.

Maree values exploring new ideas with the children showing and merging their ideas into action, extending thoughts and encouraging new approaches and experiences.

Our Administration



Sharlene Roach

Business Manager

Sharlene joined Yarranlea as the Business Manager in March 2015 and is responsible for the business operations of the School and the OSHC service. She is also the Company Secretary for Yarranlea Limited.

Sharlene is a qualified accountant and has extensive experience in finance and accounting which ranges from financial accounting in the mining sector to finance manager in the asset protection sector prior to joining the education industry.

Sharlene enjoys working in a dynamic, multi-faceted role which supports the teaching team and derives a great deal of satisfaction seeing our students learn in an engaging multi-age environment.



Sally Silva

Finance Administrator

Sally Silva is new to the world of Education but has a multitude of experience in Commercial Accounting across various industries. She has been with Yarranlea for just over a year, now working part time and is loving the diversity of her role.



Tracey Birks

Office Administrator

Joined the Yarranlea Community in 2016, Tracey's position at Yarranlea, is school Administration.

Tracey's office work hours are Monday and Thursday – 9am to 5pm.



Adrienne Innes

Chair Person of the Yarranlea Limited Board

Adrienne established Yarranlea Limited in October 2013 with the specific goal of opening Yarranlea Primary School and continues to volunteer her time as Chairperson.

Adrienne is a qualified lawyer and has considerable experience in managing small organisations in both the "for-profit" and "not-for-profit" sectors.

Her focus areas at Yarranlea include HR support, school administration and financial management.

Adrienne works for Qantas.

Key Information



This quick reference guide lists a whole host of information that should make this handbook an indispensable resource.

CONTACT NUMBERS

Mobile: 0474 111 676

Email: admin@yarranlea.qld.edu.au

At Yarranlea Primary School, we believe that it is always best to speak to each other in person. However, modern life is busy, and we appreciate that sometimes that is not possible.

Should you not be able to speak with the teachers directly, email is the preferred method of contact for all non-urgent messages. Please be aware, the phone will not usually be answered during class teaching times. Please leave a message or send an email.

While every effort is made to respond to emails or messages in a timely way, to receive a fully considered response by the appropriate staff member, please allow 2 working days.

Please note from 7:00am - 8:30am and from 3:00pm - 6:00pm the phone will be manned by OSHC staff.

School messages may be left with our friendly OSHC staff, who will ensure that they are brought to the teacher's attention at the earliest opportunity.

If you are unable to speak to the teacher,

email is the preferred method of contact.

ABSENTEES

If a child is absent from school, it is in the child's and the parent/guardian's best interest to contact the school as soon as possible. A phone text message in the morning before 8.30am is greatly appreciated or email m.pooler@yarranlea.qld.edu.au

Sick children should not be sent to school. Please advise the school, as soon as possible, if your child has a contagious illness or condition. Some medical conditions require exclusion from school to prevent the spread of infectious diseases among staff and children. This link below provides information on the recommended minimum exclusion periods for infections conditions.

http://www.health.qld.gov.au/ph/documents/cdb/ti/meout_poster.pdf

LEAVING SCHOOL GROUNDS

Children are **NOT** Permitted to leave the school grounds without permission from the teacher.

Children who are collected by private vehicle after school must wait inside the school grounds until they are collected. Your child should know who is picking them up from school.

If your arrangements change during the day, please telephone the school to advise who will be collecting your child.

Key Information

Continued

This is for the safety and wellbeing of the children as there is no supervision available.

SCHOOL TIMES

Below is an outline only – the actual daily timetable may differ depending on different class activities.

One of the delights of our small school is the ability to vary the timetable according to the daily program.

8.30am arrive

9.00am - 10.00am morning session

10.00am - 10.15am morning tea

10.15am -11.15pm second session

11.15am -11.30pm second break

11.30am -12.30pm third session

12.30pm -1.15pm lunch

1.15pm -2:00pm fourth session

2.00pm -2.15pm afternoon break

2.15pm -3.00pm final session

3.00pm pick up

The morning session is the peak “learning” time of the day, it is therefore important that **children are ready to start at 9.00am.**

Parents/guardians are requested to respect the school hours and not disturb classes whilst they are running.

When collecting your child in the afternoon, be aware that OSHC is licensed for the use of all school areas from 3:00pm. There are regulations that we need to follow. Unfortunately, OSHC children cannot mix with children that are not enrolled in the OSHC services during morning or afternoon care, (before 8:30am, after 3:00pm) and are unable to utilise the spaces within the school at these times.

As we are a small school community, a compromise until 3:15pm has been negotiated. Any children in the playground after this time will be booked into OSHC.

PARKING

Griffith University’s Mount Gravatt Campus is a busy hub. Parking is always at a premium but even more so during University semesters. The University works hard to provide safe access for all. Please always be considerate of others.

Parents are asked to abide by the University rules with regard to parking and to observe the all road safety rules and signs. Griffith University will issue fines for infringement of parking and road rules.

For dropping off and picking up children, parents and caregivers are requested to drive to the rear of the school. Take extreme care and be patient. The driveway is narrow and often busy.

Volunteers attending the school during school hours should speak to the Principal in advance regarding parking arrangements.

DO NOT PARK IN THE PSYCHOLOGY CLINIC PARKING AREAS AT ANY TIME. THE PSYCHOLOGY CLINIC MAY BE RUNNING EVEN AFTER HOURS AND WEEKENDS.

Short-term parking is available in metered areas (multi-meter bays) and loading zones. There are 20-minute general loading zones on Social Sciences Road, other 20-minute general loading zones immediately after the zebra crossing near the maintenance buildings on Circular Drive.

Longer term parking is available in the campus car parks. Please refer to the Griffith University website for further details.

Key Information Continued

SUN SAFE POLICY

The school operates a NO HAT NO PLAY policy. Only children with hats will be allowed to play outdoors during breaks and during physical education lessons. Perhaps keep a spare hat in the car and always make sure hats are named. Hats may be left at school during the week.

Due to hygiene requirements, children will not be allowed to borrow other children's hats. Sunscreen is available at school, or your child may use their own.

UNIFORM

The school uniform should be worn every day unless otherwise advised.

- School Polo Shirt, with school logo
- School Shorts, navy (boys & girls)
- Socks, navy or white (not anklet socks) or navy tights for winter
- Shoes/runners, predominantly black or predominantly white - (with non-marking soles required for tennis)
- School Jacket, with school logo
- Neat blue jeans (long) (boys & girls) - frayed and/or faded jeans are unacceptable
- School Hat, navy (a hat must be worn for all outdoor activities)
- Sunglasses (recommended but optional - children's sunglasses can be purchased from the Qld Cancer Council)
- Swimming togs, swim shirt, swim cap and towel are required for swimming lessons. All these items should be packed in a named waterproof swim bag. Goggles are recommended.
- Long hair should be pulled back in a neat ponytail or plait. Navy headbands, ribbons or scrunchies may be worn.
- For safety reasons, wearing jewellery at school is discouraged however a wristwatch and stud earrings are permitted. Other jewellery requests - refer to Principal.

The uniform order form is available on the School Website: www.yarranlea.qld.edu.au

ALL UNIFORM ITEMS, BAGS, HATS, PENCIL CASES, LUNCHBOXES & DRINK BOTTLES MUST BE PERMANENTLY MARKED WITH YOUR CHILD'S NAME.

WHAT TO BRING TO SCHOOL

Lunch – a healthy lunch...

- Should be packed in a lunchbox or cool pack
- Make sure it is easy to open and handle depending on your child's age
- An ice pack in the lunchbox helps keep things fresh
- We cannot store lunchboxes in the fridge
- Do not send things that need heating or cutting
- If a spoon or fork is required, please send one in the lunchbox
- Don't send knives
- Always make sure that the lunchbox is in the school bag not on the kitchen bench

Tuckshop is not available at the school and children may not purchase food at the University food outlets.

'Canteen Days' are an occurrence happening each fortnight. These are specific and you will receive notification in the Newsletter for menu.

Snacks – small easily eaten snacks are recommended for short breaks – dried fruit, a small portion of fresh fruit, cheese, carrot or celery sticks etc.

Snacks and lunch items must not be shared with other students. This is to protect children who may have allergies and ensure parents are aware of what their children are eating.

Drinks – water is best! No soft drinks.

Pencil cases are not needed as all stationery needs will be supplied by the school.

Sunscreen and Insect Repellent – if you do not want your child to use the school's supply please make sure your child has their own in their bag.

Art Shirt – a large old shirt (a men's business shirt works well) to use as a coverall for art. This will be left at school to be used as required.

YARRANLEA IS A NUT AWARE SCHOOL.

STUDENTS ARE AWARE OF ALLERGIES AND NOT TO SHARE FOOD WITH OTHER STUDENTS.

Except for special occasions such as class celebrations, food is not to be shared at school.

Key Information

Continued

FOR THE YOUNGER STUDENTS

School can be exciting, challenging, confusing and tiring for our youngest students – and perhaps for parents too! We all want to work together to make your child’s transition into school life as smooth as possible.

Remember, it will take a little time to settle into school but if you have any concerns please email the Principal and make an appointment to come in and have a chat.

Keeping up with the older children in a multi-age class can be very tiring for small children. You can expect, at first, that your child may be exhausted after a big day at school. Please make sure they get a good night’s sleep.

Please make sure your child can manage their own belongings. Perhaps practise with your child packing their bag and lunchbox. Do they know how to open and negotiate their lunch and snack containers and their contents? Are they confident to let someone know when they need to go to the toilet? Can they use the toilet properly? Before swimming lessons begin, make sure they can manage changing and keeping their clothes in their bag.

Little ones sometimes do have accidents; please pop in a change of clothes in a large, clear, named, snap-lock plastic bag.

Toys should be left at home, so if your child has an attachment to a particular comfort teddy, toy or object, please speak to the teacher about how to manage this at school.

OUTSIDE SCHOOL HOURS CARE

HOURS OF OPERATION:

Before School Care: 7:00am – 8:30am
After School Care : 3:00pm – 6:00pm
Vacation Care : 7:00am – 6:00pm
Student Free Days : 7:00am – 6:00pm
Public Holidays : CLOSED

OSHC STAFF:

OSHC Coordinator : Maree Pooler
Casual Staff as per roster.

OSHC CONTACTS:

Email: oshc@yarranlea.qld.edu.au

Mobile: 0474 111 676

OSHC provides breakfast and afternoon tea during Term Time only.

All children attending Yarranlea Primary School are enrolled automatically into the OSHC service in the event of emergency care being required.

OSHC Parent Information Handbook attached for additional information.

Key Information Continued

CURRICULUM AND TEACHING

The teaching framework that drives the curriculum at Yarranlea is based on a multi-age philosophy. Essentially, this means that each student has a differentiated learning plan and learning is customised to the student's strengths.

The teaching is not based on a traditional horizontal structure typically delineated by year levels, which is the predominant teaching framework in schools in Australia.

The core curriculum based on the Australian Curriculum builds a solid grounding in the fundamental Learning Areas of English, Maths, Science, Humanities and Social Sciences, Health and Physical Education, Languages (Japanese), Technologies and The Arts. Enriching activities, camps, creative engagement, choirs, international culture and beliefs, language experiences and excursions are integrated into the core program to allow students to explore their fuller interests and skills.

Japanese studies are taught at Yarranlea Primary School. All year levels will participate in Japanese studies.

The Yarranlea Primary School Music program is taught to all year levels.

GRIFFITH UNIVERSITY PARTNERSHIP

Yarranlea Primary School promotes positive curriculum initiatives and partnerships with Griffith University and joint projects with University staff and students (e.g. preservice teachers) may be incorporated into the school curriculum program. Preservice teachers may also be invited to participate in seminars and workshops held from time to time at the school.

NEWSLETTERS

Newsletters and other notices will be sent home via email. Please make sure that the school has your preferred email address and please read the newsletter when it arrives. The newsletter is the main communication channel from the school to parents.

REPORTING TO PARENTS

School reports will be emailed at the end of each semester (Terms 2 and 4) and will be supplemented by a parent interview in Terms 1 and 3.

At any other times it is important that an appointment be specifically made for parent/teacher interviews so that the teacher may make an accurate report and give adequate time to listen to any concerns.

Children in Years 3 and 5 also undertake NAPLAN testing in aspects of literacy and numeracy during Term 2.

SPORT

Swimming lessons take place at the Griffith Aquatic Centre pool in Terms 1 and/or 4 (subject to pool availability and weather). Students are also provided with the opportunity to participate in other sports such as Inter-school competitions which will be arranged in conjunction with other small schools in the district.

SCHOOL RESOURCES

Laptops, Books, iPads, musical instruments, sports equipment and any other school resources used by the children during the term should always be treated with care and, if borrowed from the school site, returned to the school when requested. School resources should not be borrowed without the permission of a teacher.

LIBRARY BOOKS

Library books may be borrowed from the school at any time. Yarranlea Primary School treasures books and has an impressive library stocked with a wide range of literature. Reading is encouraged but children must care for the library books and return them promptly. Daily home reading is also encouraged.



Key Information Continued

EXCURSIONS AND CAMPS

Excursions, sleepovers and camps are planned as an important part of the curriculum program. We may also have visiting guests at the school for performances or activities.

The school holds a triennial trip to Canberra for our Years 4, 5 and 6 students. Additionally, our whole school may participate in overnight camps. These regular camps are fundraised by Yarranlea P&F.

Depending on the type of excursion or activity planned, parents may be requested to help with transport or supervision. Details of the excursion program are always provided in advance of the proposed excursion. Where possible, day excursion costs are included in the tuition fees.

COMMUNITY MEETINGS

Yarranlea Primary School's P&F meet once a month to discuss matters and promote productive partnerships that will have a positive impact on the school community and achieve the best possible outcomes for our students. The aims of the meetings are:

- To build positive community relationships
- To provide or assist in the provision of financial or other resources
- To support the School and its Philosophy

CHANGE OF DETAILS

Should you have a change of address or telephone number (including business or mobile phone and email), please notify us as soon as possible.

Please also advise us of a change of emergency contact numbers. Also advise the school of any changes in custody arrangements, medical conditions, medications and vaccination records. It is also very important to ensure that any supplied medications are within their expiry dates.

VOLUNTEERS

Parents/guardians (grandparents! and carers) are encouraged to volunteer at the school.

If you have specific skills that you feel may be of particular use either in the classroom, or in the maintenance of buildings or grounds, please make this known. However, even a half an hour listening to some reading, or dusting the library shelves can be greatly appreciated.

Griffith University students may also volunteer at the school from time to time.

Parent volunteers do not need a Working with Children Blue Card. On 11 December 2021 the Qld Government issued the COVID-19 Vaccination Requirements for Workers in a high-risk Direction, all steps should be taken to meet COVID-19 vaccination protocols. However, all other volunteers require Blue Cards. The school can help organise Blue Card applications for

non-parent volunteers once we have received a Volunteer Details Form, available from the Principal.

Volunteers in the classroom will at all times be under the direction and supervision of the teacher in charge. Please always sign the Volunteer Register when volunteering at the school.

Classroom volunteers will be required to attend a volunteer orientation session which will be arranged from time to time by the Principal. Sessions will usually be held at the beginning of the school year and will include a discussion of the school's code of conduct for volunteers.

Please be aware that at the start of the school year it may be some time before a roster of volunteers is arranged. This allows time for the teachers to get to know the students and for the younger students to settle in. A roster is generally available by week 3 of each term. This is published in the Newsletter.

ENROLMENTS AND FEE SCHEDULES

Enrolment information, Waiting List forms and current fee schedules forms are available on the school website.

Other Information Continued

COMMUNITY LIAISON AND DISPUTE RESOLUTION

Where families have any concerns or problems, Yarranlea Primary School requests that there is an attempt to informally resolve the issue by speaking to a member of staff as soon as possible. If the matter concerns a particular staff member, an attempt should be made to resolve the matter directly with that staff member. When it is not possible, or appropriate, to discuss an issue directly, or other children or adults are likely to be present, an email should be sent, and a confidential appointment requested.

- Adrienne Innes (Chair)
- Wendy Smith (Community Liaison Director)
- Leuarne Adams (Marketing Director)
- Craig Galvin (Financial Director)
- Beryl Exely (Deputy Teaching and Learning, Griffith)

The Principal is responsible for the day to day running of the school and for the management of curriculum, reporting and discipline.

If the matter cannot be resolved informally with a staff member of Yarranlea Primary School, then contact should be made with the School's Principal. If the matter is still unable to be resolved the contact should be made with the School's Community Liaison Director (Wendy Smith) and the nature and details of the concerns or problems should be put in writing. An appointment will then be made to discuss the issue with a view to successful resolution.

Email the Community Liaison Director at: communityliaison@yarranlea.qld.edu.au

POLICY DOCUMENTS

Current school policy documents are held in hard copy at the School. If you wish to peruse any of these documents, please ask the Principal.

Some policies (e.g. Privacy Policy) are also available on the School website yarranlea.qld.edu.au. We ask all parents and guardians to ensure that they are aware of these policies.

SCHOOL GOVERNANCE

The current membership of the board is:



Yarranlea Primary School has full accreditation from NSSAB - the Non-State Schools Accreditation Board which is overseen by the Queensland Department of Education and Training.

Code of Conduct

PARENT, CAREGIVER, GUARDIAN

This Code of Conduct applies to all parents (guardians & carers) who interact within this School and Outside School Hours Care.

Where applicable, this code also applies to volunteers and visitors working or visiting this site.

It applies to all parents (guardians & carers) who are present at any related education sponsored activity/meeting/or function organised within and outside of official hours.

This code is designed to guide parents (guardians & carers) in their dealings with staff, other parents, students and the wider school community.

All staff and students are guided in similar ways.

This code does not exclude or replace the rights and obligations of individuals under common law. It is supported by State laws and regulations ensuring good order on school sites – Education (General Provisions) Act 2006.

As parents (guardians & carers), volunteers and visitors, there is an expectation of support for the community and wellbeing of the school.

CHILD PROTECTION POLICY

The purpose of this policy is to provide written processes about –

(a) how the school will respond to harm, or allegations of harm, to students under 18 years; and

(b) the appropriate conduct of the school's staff and students to comply with accreditation requirements.

Health and Safety: The school has written processes in place to enable it to comply with the requirements of the Work Health and Safety Act 2011 (Qld) and the

Working with Children (Risk Management and Screening) Act 2000 (Qld).

Responding to Reports of Harm: When the school receives any information alleging 'harm'¹ to a student (other than harm arising from physical or sexual abuse) it will deal with the situation compassionately and fairly so as to minimise any likely harm to the extent it reasonably can. Full policy available: POL002 V3.A

BREACHES

Proven breaches of the parent code, including **vexatious complaints**, may result in action including, but not limited to:

- A. Informal meeting(s) and discussion with the School Principal / delegate with the aim of finding a solution to the concern.
- B. Formal requests by the Principal for conduct to be addressed.
- C. Enactment of the 'Education (General Provisions) Act 2006 – Part 6 - Directions and orders about conduct and orders at, or entry to, premises of non-state schools'.
- D. Exclusion of the parent (guardian & caregiver from a school and / or possible recommendation to the Director that the student's enrolment be withdrawn.

VEXATIOUS COMPLAINT

A vexatious complaint is a written or verbal report of alleged improper conduct made to an authority intending the report be acted upon without reasonable evidence. Where there is demonstrable absence of reasonable grounds for suspecting the improper conduct and the report is made to cause distress, these proven vexatious complaints will be considered a breach of the Parent Code of Conduct.

PART 6 –

Education (General Provisions) Act 2006

The Education and Other Legislation Amendment Bill 2014 was introduced into the Queensland Parliament on 26 August 2014 by the Minister for Education, Training and Employment. The Bill makes a number of amendments to the Education (General Provisions) Act

2006, including giving principals enhanced powers to deal with hostile persons.

Principals of state and non-state schools are able to give a verbal direction to a hostile person to immediately leave and not re-enter the school for 24 hours or up to 60 days. This may be necessary if someone is threatening the safety of students, damaging property or disrupting the good order and management of the school.

Code of Conduct Continued

RESPONSIBILITIES

A. Ensuring you have read, understood and accepted the regulations and conditions of enrolment as outlined in the parent handbook and the *Enrolment Application Contract*.

B. Work in partnership with the school for the common goal of achieving what is best for all.

C. Support your child/ren in all educational endeavours by giving praise and showing interest in school activities.

D. Understand the importance of a healthy parent/teacher/child relationship and communicate any concerns to your school in a constructive and appropriate manner.

E. Support the school in its efforts to maintain a positive teaching and learning environment while following the school's Behaviour Guidelines

F. Ensure the integrity of confidential, private and sensitive information is maintained at all times.

G. Support the school's media expectations by ensuring that photography of other students, parents and staff is not permitted.

H. Create and maintain open, honest and positive relationships with staff, parents and students.

I. Ensure your presentation and personal appearance is appropriate for the school community.

J. Ensure you are free from the influences of alcohol, as appropriate to the occasion, or illegal drugs.

Alcohol may not be consumed during School hours or at any School function at any time School students are present, including those events conducted outside School premises unless expressly permitted to do so by the Principal. A School function is any occasion organised by the School and/or in the School's name, including dances, farewells, excursions, sporting fixtures and fund-raising events.

K. Encourage community building with other parents in your child/ren's year level and across the school

L. Value the school community and its reputation especially when engaging with social media.

M. Do not smoke on school premises and within five metres from entrance/fence line – as per State of Queensland legislation.

N. Uphold and comply with applicable laws, policies and procedures at a state and federal level

(including Student Protection and Workplace, Health and Safety.)

O. Disclose fully and accurately any information required by the school in its enrolment process and commit to further update this information as required.

P. Animals are not permitted to be on school grounds.

Please keep all pets at home unless specifically authorised with Principal and Teacher.

BRIEF HISTORY OF THE SCHOOL

Yarranlea Primary School began life in 1883 when it opened as Hermitage Provisional School at Yarranlea.

The current school building was constructed in 1888 after the community raised sufficient funds. In 1890 the name changed to Yarranlea State School.

The school closed at Yarranlea in 1931 after serving a farming district near Pittsworth for 95 years.

In 1979 the historic building was moved to the Monash University Gravatt College of Advanced Education (later Griffith University) and, located in what is now a car park was used as a museum display school.

In 1987, thanks to the determination of education faculty academics Dr. Geoffrey Orr and Dr. Peter Meade, Old Yarranlea State School began classes, but only after the building was relocated once more to its current site. In 2004 the school building was included on the Brisbane City Council Heritage Register.

In December 2013, the State School was closed. With support from school families and wider community, Yarranlea Primary School, now an independent school, opened in July 2014.

On ANZAC Day 2015 a memorial was dedicated to former Yarranlea Primary School students who lost their lives.

