

Yarranlea OSHC

MEDICATION AUTHORITY FORM

Before completing this form, please discuss with your medical practitioner if it is necessary to administer medication at OSHC. Some medical conditions will also require a Treatment Plan.

I/We hereby authorise necessary medication to be administered to my child while at OSHC. I agree to notify OSHC in writing if there are any changes in the medication below. Details are:



Child's name _____

Health condition being treated _____

Medication _____

Medication storage instructions _____

Dosage _____

Times for administration _____

Period of treatment _____

Please give/attach any other relevant details (eg. possible side effects): _____

Date	Time taken	Signature

For over the counter medication to be administered, the following authorisation by a medical practitioner must be completed or a letter from the doctor must accompany this form:

Name of Doctor (please print) _____

Signature of authorising Doctor _____ Date _____

Signature of parent(s)/guardian(s) _____ **Date** _____

Contact phone number _____

The following points are for security and safety purposes, and are requirements of the Health (Drug & Poisons) Regulation 1996 (Qld).

- The parent notifies in writing to administer medication. This may include written guidelines from the prescribing health practitioner, including potential side effects or adverse reactions.
- Provide medication in original pharmacy labelled container to OSHC.
- Ensure medication is not out of date and has an original pharmacy label with the student's name, dosage and time/s to be taken. Notify in writing when a change of dosage is required. This instruction is to be accompanied by a letter from a Prescribing health practitioner or change of label from a pharmacist.
- Ensure the student has received a dose at home without ill effect.
- Advise in writing and collect the medication when it is no longer required.
- Where parents are working with a prescribing health practitioner to determine a dose for that day (e.g. insulin, Rivotril) parents will provide a letter from the prescribing health practitioner instructing that parent will be responsible for notifying of the adjusted dose.