

YARRANLEA OSHC

MOBILE PHONE/DEVICE USAGE

PERMISSION FORM



Only required for students planning to bring mobile devices to Yarranlea OSHC.

NAME OF CHILD _____

Rationale

The increased ownership of mobile phones/devices requires that Yarranlea OSHC administrators, teachers, students and parents take steps to ensure that mobile phones are used responsibly. While it is acknowledged that providing a child with a mobile phone gives parents reassurance that their child can contact them in emergency situations or in risk situations involving personal security and safety, this does not apply during the Yarranlea OSHC when students have access to OSHC phones and personnel.

Yarranlea OSHC allows the use of mobile phones in limited circumstances outlined below, while emphasising that in most circumstances students will not need phones as they can access OSHC phones and OSHC personnel if they need to communicate outside of the OSHC.

Acceptable Use

1. The use of mobile phones during class time is not acceptable under any circumstances.
2. Mobile phones should be switched off at all times while students are in class.
3. Students should be aware that phones ringing during lesson time are likely to be confiscated for the rest of the day and permission to have the phone at Yarranlea OSHC may be revoked. Parents are reminded that in the case of emergency the Yarranlea OSHC phone/email remains a vital and appropriate point of contact.
4. While on Yarranlea OSHC premises or Yarranlea OSHC related activities, where permission has been given to carry mobile phones, students should use soundless features such as text messaging, answering services, call diversion and vibration alert to receive important calls.
5. It should be noted that it is a criminal offence to use mobile phones to menace, harass or offend another person. Students who use their phones to engage in personal attacks, harass another person, or post private information about another person using SMS messages, taking or sending photos or objectionable images or bullying other students, or who use vulgar, derogatory or obscene language while using a mobile phone will have their phones confiscated for a period decided by the Educational Leader, and their right to have a phone at Yarranlea OSHC will be revoked. Students should note that, in extreme cases, Yarranlea OSHC may consider it appropriate to involve the police.
6. Any student/s caught using a mobile phone to cheat in exams or assessments will face disciplinary action as sanctioned by the Educational Leader, which is likely to include the loss of all marks for the examination or assessment item, as well as the right to bring a phone to Yarranlea OSHC.

Security

1. Students are responsible for the security of their mobile phones.
2. Yarranlea OSHC accepts no responsibility for replacing lost, stolen or damaged mobile phones.
3. Yarranlea OSHC accepts no responsibility for the loss of mobile phones stolen while travelling to and from Yarranlea OSHC.
4. Phones should be clearly marked with the name of the owner.
5. Phones should be kept in a secure place at all times during Yarranlea OSHC hours; students are advised to keep them well concealed and not 'advertise' they have them.
6. It is strongly advised that students use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones. Students should keep their passwords/pin numbers confidential.
7. Mobile phones which are found in Yarranlea OSHC and whose owners cannot be located should be handed to the Educational Leader.

Responsibilities

1. It is the responsibility of students who bring mobile phones onto Yarranlea OSHC premises to adhere to the guidelines outlined in this document.
2. The decision to provide a mobile phone to their children should be made by parents or guardians and parents should be aware if their child takes a mobile phone onto Yarranlea OSHC premises.
3. Permission to have a mobile phone at Yarranlea OSHC/while under the Yarranlea OSHC's supervision is contingent upon parents/guardians applying to the Yarranlea OSHC Educational Leader who will require a signed copy of this policy to be returned to the Yarranlea OSHC.

SIGNED _____ **DATE** _____